



2011-2012



TrainingCentral

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MnDOT Technical Certification and Recertification Courses

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ARM Registration Office
P.O. Box 385878 • Bloomington, MN 55438 • 888-REDI-MIX (888.733.4649) • Fax 952.707.1251
registration@armofmn.com • www.armofmn.com/training

CERTIFICATION COURSES

AGGREGATE PRODUCTION

ID #	DATES	LOCATION
AG1363	Nov. 29 - Dec. 1, 2011	MnDOT Maplewood Lab
AG1364	Nov. 30 - Dec. 2, 2011	MnDOT Maplewood Lab
AG1365	Dec. 5-7, 2011	MnDOT Maplewood Lab
AG1366	Dec. 6-8, 2011	MnDOT Maplewood Lab
AG1367	Dec. 19-21, 2011	MnDOT Rochester
AG1368	Dec. 20-22, 2011	MnDOT Rochester
AG1369	Jan. 3-5, 2012	MnDOT Maplewood Lab
AG1370	Jan. 4-6, 2012	MnDOT Maplewood Lab
AG1371	Jan. 9-11, 2012	MnDOT Maplewood Lab
AG1372	Jan. 10-12, 2012	MnDOT Maplewood Lab
AG1373	Jan. 23-25, 2012	MnDOT Baxter
AG1375	Mar. 6-8, 2012	MnDOT Bemidji
AG1377	Apr. 9-11, 2012	MnDOT Duluth

BITUMINOUS PLANT 1

ID #	DATES	LOCATION
BP1158	Jan. 24-26, 2012	MnDOT Maplewood Lab
BP1159	Jan. 25-27, 2012	MnDOT Maplewood Lab
BP1160	Jan. 30 - Feb. 1, 2012	MnDOT Rochester
BP1161	Feb. 14-16, 2012	MnDOT Baxter
BP1162	Apr. 23-25, 2012	MnDOT Duluth

BITUMINOUS PLANT 2

ID #	DATES	LOCATION
BP2036	Mar. 19-23, 2012	MnDOT Training & Conf Ctr

BITUMINOUS STREET

ID #	DATES	LOCATION
ST3006	Jan. 9-11, 2012	MnDOT St. Cloud
ST3007	Jan. 11-13, 2012	MnDOT Training & Conf Ctr
ST3008	Apr. 9-11, 2012	MnDOT Training & Conf Ctr
ST3009	Apr. 11-13, 2012	MnDOT St. Cloud

BRIDGE CONSTRUCTION

ID #	DATES	LOCATION
BC2045	Jan. 24 - Feb. 10, 2012	MnDOT Training & Conf Ctr

CONCRETE FIELD 1

ID #	DATES	LOCATION
CF1273	Nov. 16-17, 2011	MnDOT Training & Conf Ctr
CF1274	Dec. 14-15, 2011	Ramsey County Public Works

CONCRETE FIELD 1 (continued)

CF1276	Jan. 18-19, 2012	MnDOT Training & Conf Ctr
CF1277	Feb. 15-16, 2012	MnDOT Rochester
CF1278	Mar. 12-13, 2012	MnDOT Training & Conf Ctr
CF1279	Apr. 11-12, 2012	MnDOT Bemidji

CONCRETE FIELD 2

ID #	DATES	LOCATION
CF2099	Dec. 13-16, 2011	MnDOT Training & Conf Ctr
CF2100	Mar. 27-30, 2012	MnDOT St. Cloud
CF2101	Apr. 3-6, 2012	MnDOT Training & Conf Ctr

CONCRETE PLANT 1

ID #	DATES	LOCATION
CP1116	Jan. 10-11, 2012	MnDOT Training & Conf Ctr
CP1117	Feb. 14-15, 2012	MnDOT Training & Conf Ctr
CP1118	Mar. 13-14, 2012	MnDOT St. Cloud
CP1119	Mar. 20-21, 2012	MnDOT Training & Conf Ctr

CONCRETE PLANT 2

ID #	DATES	LOCATION
CP2037	May 7-10, 2012	MnDOT Training & Conf Ctr

GRADING AND BASE 1

ID #	DATES	LOCATION
GB1323	Dec. 6-8, 2011	MnDOT Training & Conf Ctr
GB1324	Dec. 7-9, 2011	MnDOT Training & Conf Ctr
GB1325	Jan. 17-19, 2012	MnDOT Rochester
GB1326	Jan. 18-20, 2012	MnDOT Rochester
GB1327	Feb. 7-9, 2012	MnDOT Training & Conf Ctr
GB1328	Feb. 8-10, 2012	MnDOT Training & Conf Ctr
GB1329	Feb. 21-23, 2012	MnDOT Training & Conf Ctr
GB1330	Feb. 22-24, 2012	MnDOT Training & Conf Ctr
GB1331	Mar. 6-8, 2012	MnDOT Training & Conf Ctr
GB1332	Mar. 7-9, 2012	MnDOT Training & Conf Ctr
GB1333	Mar. 13-15, 2012	MnDOT Baxter

GRADING AND BASE 2

ID #	DATES	LOCATION
GB2110	Dec. 14-16, 2011	MnDOT Training & Conf Ctr
GB2111	Feb. 7-9, 2012	MnDOT Training & Conf Ctr
GB2112	Mar. 27-29, 2012	MnDOT Training & Conf Ctr

TRAINING LOCATIONS

MnDOT Training & Conference Center
1900 W. County Road I
Shoreview, MN 55126
Phone: 651-366-5252

MnDOT Maplewood Lab
Office of Materials
1400 Gervais Ave
Maplewood, MN 55109
Phone: 651-366-5592

MnDOT Duluth
1123 Mesaba Ave
Duluth, MN 55811
Phone: 218-725-2700

MnDOT Bemidji
3920 Hwy 2 West
Bemidji, MN 56601
Phone: 218-755-6500

RECERTIFICATION COURSES

EXAMINE YOUR CERTIFICATION CARD CAREFULLY. If any of your certifications show an expiration date of **5/31/12**, you must complete a recertification class this training season to retain certification in that area. If your certification has expired, you must successfully complete the original certification course, including any performance evaluations. For more information contact Cheryl at the Technical Certification Unit at 651-366-4214 or email Cheryl.jimenez@state.mn.us

BITUMINOUS PLANT 1 RECERT

ID #	DATES	LOCATION
BP1R68	Jan. 31, 2012	MnDOT Rochester
BP1R69	Feb. 15, 2012	MnDOT Baxter
BP1R70	Apr. 24, 2012	MnDOT Duluth

BITUMINOUS PLANT 2 RECERT

ID #	DATES	LOCATION
BP2R22	Jan. 10, 2012	MnDOT Training & Conf Ctr
BP2R23	Mar. 15, 2012	MnDOT Training & Conf Ctr

BITUMINOUS STREET RECERT (Classroom)

ID #	DATES	LOCATION
BSR0119	Jan. 5, 2012	MnDOT Training & Conf Ctr
BSR0120	Jan. 9, 2012	MnDOT Mankato
BSR0121	Feb. 7, 2012	MnDOT Training & Conf Ctr
BSR0122	Feb. 9, 2012	MnDOT St. Cloud
BSR0123	Feb. 16, 2012	MnDOT Training & Conf Ctr
BSR0124	Mar. 7, 2012	MnDOT Duluth
BSR0125	Mar. 15, 2012	MnDOT Rochester
BSR0126	Mar. 21, 2012	MnDOT Bemidji

BITUMINOUS STREET RECERT (E-Learning)

ID #	DATES	*TIMES	LOCATION
BSR0127	Jan. 18, 2012	9-11am	MnDOT Training & Conf Ctr
BSR0128	Jan. 18, 2012	1-3pm	MnDOT Training & Conf Ctr
BSR0129	Jan. 25, 2012	9-11am	MnDOT St. Cloud
BSR0130	Jan. 25, 2012	1-3pm	MnDOT St. Cloud
BSR0135	Mar. 14, 2012	9-11am	MnDOT Training & Conf Ctr
BSR0136	Mar. 14, 2012	1-3pm	MnDOT Training & Conf Ctr
BSR0137	Mar. 21, 2012	9-11am	MnDOT St. Cloud
BSR0138	Mar. 21, 2012	1-3pm	MnDOT St. Cloud

BRIDGE CONSTRUCTION RECERT

ID #	DATES	LOCATION
BRR0046	Feb. 2, 2012	MnDOT Training & Conf Ctr
BRR0047	Feb. 14, 2012	MnDOT Training & Conf Ctr
BRR0048	Feb. 15, 2012	MnDOT Mankato

CONCRETE FIELD 1 & 2 RECERT**

ID #	DATES	LOCATION
CFR0114	Dec. 12, 2011	MnDOT Training & Conf Ctr
CFR0115	Dec. 19, 2011	MnDOT Training & Conf Ctr
CFR0116	Dec. 20, 2011	MnDOT Owatonna
CFR0119	Mar. 26, 2012	MnDOT St. Cloud
CFR0120	Apr. 2, 2012	MnDOT Training & Conf Ctr
CFR0121	Apr. 9, 2012	MnDOT Bemidji
CFR0122	Apr. 10, 2012	Blackwoods Banquet Ctr

CONCRETE FIELD 1 RECERT***

ID #	DATES	LOCATION
CFR0117	Jan. 17, 2012	MnDOT Training & Conf Ctr
CFR0118	Feb. 14, 2012	Ramsey County Public Works

NOTE: To recertify for ACI you may also re-attend one of the Concrete Field 1 Courses

CONCRETE PLANT 1 RECERT

ID #	DATES	LOCATION
CP1R42	Jan. 9, 2012	MnDOT Training & Conf Ctr
CP1R43	Feb. 13, 2012	MnDOT Training & Conf Ctr
CP1R44	Mar. 12, 2012	MnDOT St. Cloud
CP1R45	Mar. 19, 2012	MnDOT Training & Conf Ctr

CONCRETE PLANT 2 RECERT

ID #	DATES	LOCATION
CP2R13	Feb. 6, 2012	MnDOT Training & Conf Ctr

GRADING & BASE RECERT

ID #	DATES	LOCATION
GBR0127	Dec. 12, 2011	MnDOT Training & Conf Ctr
GBR0128	Feb. 10, 2012	MnDOT Training & Conf Ctr
GBR0129	Mar. 6, 2012	MnDOT Duluth
GBR0130	Mar. 20, 2012	MnDOT Mankato
GBR0131	Mar. 26, 2012	MnDOT Training & Conf Ctr
GBR0132	Mar. 30, 2012	MnDOT Training & Conf Ctr

**Students will receive MnDOT Certification only

***Students will receive MnDOT & ACI Certification

TRAINING LOCATIONS

MnDOT Baxter
7694 Industrial Park Road
Baxter, MN 56425
Phone: 218-828-5700

MnDOT St. Cloud
3725 12th Street N.
St. Cloud, MN 56303
Phone: 320-223-6500

MnDOT Rochester
2900 48th Street NW
Rochester, MN 55901
Phone: 507-285-7350

MnDOT Mankato
2151 Bassett Drive
Mankato, MN 56001
Phone: 507-304-6100

*All course times are 8:00 am - 4:30 pm • Register at www.armofmn.com/training

REGISTRATION INFORMATION

Registrations will be processed on a first come-first served basis. The class sizes are limited, so early registrations are suggested to obtain the date preferred. All registrations must be accompanied by a check or credit card number. **REGISTRATIONS WILL NOT BE PROCESSED WITHOUT PAYMENT AND A MnDOT TECH ID #.**

Registrations will be confirmed on a daily basis. If you have not received a class or waiting list confirmation notice within two to three weeks, please contact the ARM Registration office to ensure your registration has been received. Confirmation will include class date, location and general directions. Hotel Recommendations are listed on the ARM web site (www.armofmn.com) and lodging reservations are the responsibility of the student.

If a registrant's class choices are full, the student will be contacted with alternative options. If all classes are full, the registrant will be placed on a waiting list and will be notified of openings at any location on any date unless otherwise specified.

Individuals who have a disability, either permanent or temporary, which might affect their ability to perform in a class should indicate the disability on the attached registration form or contact the ARM Registration Office at (888) 733-4649 or registration@armofmn.com.

CANCELLATION POLICY

NON-REFUNDABLE REGISTRATION FEE

All tuition fees include a \$30 Non-Refundable Registration Fee. Students may request class changes without penalty, however students requesting cancellations at least seven (7) calendar days prior to the class will receive a refund LESS the \$30 registration fee.

Cancellations and class changes must be made in writing and received by the ARM Registration office at least seven (7) calendar days prior to the class. No refunds will be issued after that time. Companies may opt to send replacements to a class. If a student misses a class, they are required to re-register and resubmit the class fee.

Cancellations may be mailed to the address on the brochure cover, emailed to registration@armofmn.com or faxed to (952) 707-1251. If faxing, it is your responsibility to make sure the transmission is confirmed.

COURSE RESCHEDULING & CANCELLATION

ARM, MnDOT and Lake Superior College reserve the right to reschedule and/or cancel courses due to insufficient registrations. Students registered in those classes will be notified and offered an alternative date and/or location, or a refund if requested.

TRAINING LOCATIONS

MnDOT Owatonna
1010 21st Ave NW
Owatonna, MN 55060
Phone: 507-286-7500

Ramsey County Public Works
1425 Paul Kirkwold Dr
Arden Hills, MN 55112
Phone: 651-266-7100

Blackwoods Banquet Center
195 Hwy 2
Proctor, MN 55810
Phone: 218-624-3454

RETESTING

Retesting can be scheduled through the MnDOT Technical Certification office in St. Paul by calling 651-366-4247.

TEST OUT POLICY

You may apply for certification through a test-out in one or more areas. A test-out presumes you have a broad knowledge of the material and are proficient in that area. Test-outs are not for the convenience of the applicant, all efforts should be made to certify/recertify while classes are held during the training season. **For test-outs, all prerequisites must be kept current.** The Test-out for Certification process involves a series of steps that must be completed. Please go to the MnDOT Technical Certification website: <http://www.dot.state.mn.us/const/tcp/> click on **Forms and Publications** in the top navigation bar and download the **Test-out Application**. Please read the **Test-out Process Instructions** from the link provided before filling out the application.

STUDENT INFORMATION UPDATES

If a student has a change of job, address, or phone prior to attending classes, please contact the ARM Registration office with the updated information.

LODGING & MEALS

Registrants are responsible for their own meals and lodging. The MnDOT training facilities have vending machines available for food and beverage purchase.

***PLEASE NOTE:** The MnDOT Training & Conference Center is also known as the Arden Hills Training Center. The MnDOT Materials Lab is also known as Maplewood Lab. Duluth "LSC" is Duluth Lake Superior College.

CONTACT INFORMATION

John Micheau, Technical Certification Specialist (MnDOT)
651-366-4201 or john.micheau@state.mn.us

Dan Frentress, P.E., Technical Certification Coordinator (ARM of MN)
651-619-8399 or dfren@wcta.net

Fred Lyon, Customized Training Representative (Lake Superior College)
218-733-5918 or f.lyon@lsc.edu

Suzanne Johnsrud, Registration Coordinator
952-707-1250 or registration@armofmn.com



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